

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
July 10, 2019

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Yeates on July 10, 2019 – 9:30 A.M., at the District Main Station, 1201 Central Ave. S., Quincy, WA.

Present: Chairman Yeates, Commissioner Williamson, Chief Fortier, DC Leibelt and District Secretary Weber.

Board of Trustee: Absent

Staff: Captain. Hille, Exec. Asst. Stucky

Liaison: Absent

Public:

APPROVAL OF AGENDA

As there were no requests for additional agenda items, it was **moved/seconded (AW/CY/all concurred)** to approve the presented agenda. **Motion carried.**

PRESENTATIONS/AUDIENCE

None.

MINUTES

Minutes from the regular commissioner meeting of June 12, 2019 was presented to the Board. As the Board had no additions/corrections/changes, it was **moved/seconded (AW/CY/all concurred)** to approve the minutes as presented. **Motion carried.**

Minutes from the special commissioner meeting of June 24, 2019 was presented to the Board. As the Board had no additions/corrections/changes, it was **moved/seconded (AW/CY/all concurred)** to approve the minutes as presented. **Motion carried.**

BOARD OF TRUSTEES

Secretary Weber reported that representative Jorge Rios did review the invoices and approved. They were forwarded to BVFF.

Present were Chairman Yeates, Chief Fortier, and Secretary Weber.

There were no invoices to presented to the Board for review.

FINANCIAL REPORT

Secretary Weber informed the Board that the June checks were verified against the cover sheet submitted; vendor names/amounts were verified by Adm. Asst. Bowling.

Secretary Weber informed the Board that the June Financial had not been received as of today. Once they have been reviewed/balanced, they will be mailed to the Board.

CORRESPONDENCE

None received.

CITY REPORT

Report stands as submitted.

CHIEF REPORT

Report stands as submitted.

Personnel

Tyler Larson – Volunteer
Alma Harris - Volunteer

Jordan Reynolds – Volunteer

The above named were presented to the Board. It was **moved/seconded (AW/CY/all concurring)** to accept the proposed pending background/etc.

Deputy Chief/Asst. Chief/Equip/Training

Report stands as submitted.

Chief Leibelt did inform the Board that #3125 may have lost head gasket. This apparatus is not repairable and may be placed into surplus.

Fire Marshal/Facilities

Report stands as submitted.

Adm. Asst.

Report stands as submitted.

Liaison

Absent.

UNFINISHED BUSINESS

Station #37 Trinidad Update

Chief Fortier recapped the progress during June:

Contract signed, performance bond received, notification building manufacture, color scheme picked. Notice to proceed after building permit is issued.

Secretary Weber discussed the option to schedule a "GROUND BREAKING CEREMONY" and will coordinate the time/date with the Board.

Secretary Weber reviewed the financial recap on the engines (2) and the building of Station #37 with the Board. As expenses are received, the report will be updated.

The Board discussed the 110 C St property and options once the rental agreement expires(date has moved to August 2019). Chief Fortier will research an appraiser and report back to the Board.

Lorin Grigg Property – Update

Chief Fortier informed the Board that an easement draft document was made available to Mr. Grigg for his review. Two current easements need to be reviewed by the attorney and Chief Fortier will forward those to him and report back at the August meeting.

NEW BUSINESS

None.

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 10th day of July 2019, the Board by unanimous vote (**AW/CY/all concurring/motion carried**) does approve for payment and these vouchers on the attached list and further described as follows: claim voucher number: CONSTRUCTION: 190701001-190701002 \$510.00; EMS: 190702001 – 190702029 \$44,949.44; FIRE: 190703001 -190703051 \$47,675.17; EMS: 190704001 \$1,102.24.

Payroll:

6/1 – 6/15/19	Pd 6/25/19	36.3 O/T
6/6 – 6/30/19	Pd 7/10/19	

Also, reviewed and approved with the vouchers.

EXECUTIVE SESSION

Chairman Yeates requested an executive session in accordance with RCW 42.30.110 (1) (g). To review the performance of an employee. for 25 minutes. Those in attendance: Chairman Yeates, Commissioner Williamson and District Secretary Weber. The executive session will be for 25 minutes until 10:30. At 10:30 the Board requested additional time until 10:45.

The regular commissioner meeting was reconvened at 10:45.

Being no further business, it was **moved/seconded (AW/CY/all concurring/motion carried) to adjourn** at 10:45 AM.

By Chairman:

Carl E. Yeates

By Secretary:

Carmen Weber

Next regular scheduled meeting:

<p><u>COMMISSIONER MEETING</u> <u>WEDNESDAY, August 14, 2019</u> TIME: 9:30 AM</p>
