

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
April 10, 2019

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Yeates on April 10, 2019 – 9:30 A.M., at the District Main Station.

Present: Chairman Yeates, Commissioner Gardner, Commissioner Williamson, Chief Fortier, Deputy Chief Leibelt and District Secretary Weber.

Board of Trustee: Jorge Rios

Staff: Captain. Hille, Exec. Asst. Stucky

Liaison: Jorge Rios

Public:

APPROVAL OF AGENDA

As there were no requests for additional agenda items, it was **moved/seconded KG/AW/all concurred**) to approve the presented agenda. **Motion carried.**

PRESENTATIONS/AUDIENCE

Captain Hille expressed his appreciation for allowing him to attend EFO and has now graduated from the 3-year program.

MINUTES

Minutes from the regular commissioner meeting of March 13, 2019 was presented to the Board. As the Board had no additions/corrections/changes, it was **moved/seconded AW/KG/all concurred**) to approve the minutes as presented. **Motion carried**

BOARD OF TRUSTEES

Secretary Weber informed the Board that Representative Rios did approve the documents from the March meeting and did approved.

Present were Chairman Yeates, Chief Fortier, Board of Trustee Gardner, Jorge Rios and Secretary Weber.

The current invoices were presented to the Board for review/discussion and approval. All invoices were approved by payment.

FINANCIAL REPORT

Secretary Weber informed the Board that the March checks were verified against the cover sheet submitted; vendor names/amounts were verified by Adm. Asst. Bowling.

Secretary Weber reviewed the February financial statements, which were received after the February, with the Board. Two funds were not in balance but Weber has discussed the correction with the County.

The 2018 Annual Report was distributed to the Board for their review. Weber also presented for review (as required) to Executive Asst. Stucky. As the Board had no changes/corrections the report will be filed with State.

The District received notice from FEMA that the results of the desk review were completed and “no corrective actions” were necessary.

Secretary Weber informed the Board that Jim Mendoza (DRS) presented a retirement program to a number of the staff; the Public Records Request was held with many neighboring attendees; the Records Retention will be presented by Scott Sackett on April 24th and will be opened to other agencies.

CORRESPONDENCE

Granco – FYI

Bias – FYI

Sierra Rothamel – FYI

CITY REPORT

Report stands as submitted.

CHIEF REPORT

Personnel

Wyatt Dietrich (resident), Mason Manary (resident) Tyler McCallum (resident) Colton Middleton (resident), Jarrett Paullin (resident) Taylor Polson (resident), Christopher Schmidt (resident) Jacob Ward (resident).

The above were presented to the Board. It was **moved/seconded (KG/AW/all concurring)** to accept the proposed pending background/etc.

Chief Fortier also reported on:

Live Fire Training facility use agreement is still being researched and will be reviewed by the attorney prior to presentation to the Board.

Chief Fortier discussed the “release of Claim” received from Northwest regarding the fire from 2017. Fortier has a number of questions regarding the verbiage and would like to forward to the attorney. The Board did agree with this.

Deputy Chief/Asst. Chief/Equip/Training

Report stands as submitted.

DC Leibelt discussed out of state travel for Gary Lebacken to attend Summit EMS Conference.

The Board recognized the advantage to the district and as such, it was **moved/seconded (AW/KG/all concurring) to authorize the out of state travel.**

Fire Marshal/Facilities

Report stands as submitted.

Adm. Asst.

Report stands as submitted.

Liaison

No update.

UNFINISHED BUSINESS

Station #37
Trinidad Update

Trinidad/Crescent Bar Fire and Life Safety Facility time frame was reviewed by Chief Fortier with the Board. Everything is moving forward.

Lorin Grigg Property – Update

No update at this time.

NEW BUSINESS

Dept. of Natural Resources Agreement No. 93-098285
Possible Execution

Included in the packets to the Board was the Dept. of Natural Resources agreement which Chief Fortier reviewed with the Board.

The Board recognizes the benefit of this agreement, and as they had no additional questions/comments/discussion, it was **moved/seconded (KG/AW/all concurring) to executive agreement 93-098285. Motion carried.**

City of Quincy
MOU
City Public Safety Facility

Chief Fortier discussed the draft MOU from the City for the use and maintenance of the Public Safety Facility.

The Board discussed the agreement and as they had no corrections/changes they directed the Chief to inform the City of their approval and request a final document to execute.

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 10th day of April 2019, the Board by unanimous vote **(KG/AW/all concurring/motion carried)** does approve for payment and these vouchers on the attached list and further described as follows: claim voucher number: EMS: 190401001 – 19001007 \$13,561.13; FIRE: 190402001 – 190402060 \$84,504.41.

Payroll:	3/1 – 3/15/19	Pd 3/25/19	18 O/T
	3/16 – 3/31/19	Pd 4/10/19	

Also, reviewed and approved with the vouchers.

EXECUTIVE SESSION

None requested.

Being no further business, it was **moved/seconded (AW/KG/all concurring/motion carried) to adjourn** at 10:30 AM.

By Chairman: Carl E. Yeates

By Secretary: Carmin Durbin

Next regular scheduled meeting:

<u>COMMISSIONER MEETING</u> <u>WEDNESDAY, May 8, 2019</u> TIME: 9:30 AM
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