

GRANT COUNTY FIRE DISTRICT #3

Board of Commissioners

April 14, 2021

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Zolman on April 14, 2021 – 9:30 a.m., at the District Main.

Present: Chairman Zolman, Commissioner Williamson, Commissioner Yeates, Interim Chief Leibelt and District Secretary Stucky, Executive Assistant Weber (attended by Zoom).

Board of Trustee: Absent

Staff: FF Talley, Assistant Chief Kling (Zoom)

Liaison: Absent

Public:

Volunteer: None

PRESENTATIONS/AUDIENCE

None present.

APPROVAL OF CONSENT/ AGENDA

Presented to the Board was the consent agenda/agenda for the April 14, 2021 commissioner meeting. Chairman Zolman indicate that the two executive sessions RCW 42.30.110 (1) (G) – to review the performance of a public employee and RCW 42.30.110 (1) (G) to evaluate an applicant for public employment will run concurrently. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded (AW/CY/all concurring) to approve the consent agenda/agenda. Motion carried.**

MINUTES

With the Board having no comments/changes, etc. the minutes from the regular commissioner meeting of March 10, 2021 and the special meeting/public hearing minutes March 31, 2021, were approved. **(consent agenda)**

BOARD OF TRUSTEES

The Board reviewed and approved the invoices submitted: Representative Rios will review the invoices later today. Secretary Stucky will forward all the documents to BVFF after his approval.

CORRESPONDENCE

Dave McPherson – Resignation, – Melanie Thorten – FYI, – Grant Auditor Auditor – FYI, Debra Bowling - FYI

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 14th day of April, 2021 the Board by unanimous vote (**consent agenda**) does approve for payment and these vouchers on the attached list and further described as follows: claim voucher number:

CONSTRUCTION: 210401001 \$2,216.45; **EMS:** 210402001 – 210402010 \$16,801.62; **FIRE:** 210403001 - 210403067 \$64,022.31.

Payroll: 3/16 – 3/31/2021 Pd 3/25/2021
 4/1 – 4/15/2021 Pd 4/10/2021

Also, reviewed and approved with the vouchers. (**consent agenda**)

STAFF REPORTS

Interim Fire Chief/Asst. Chief/Equip/Training

Report stands as submitted. (**consent agenda**)

Assistant Chief/Facilities

Report stands as submitted. (**consent agenda**)

Adm. Asst.

Report stands as submitted. (**consent agenda**)

Liaison

No report.

AGENDA ITEMS

FINANCIAL REPORT

The March checks were verified against the cover sheet submitted; vendor names/amounts were verified by Administrative Assistant Bowling.

District Secretary Stucky received the February financial statements has reviewed and all funds and are balance.

CITY REPORT

Report stands as submitted.

INTERIM FIRE CHIEF REPORT

Report stands as submitted.

Interim Chief Leibelt discussed out of state training to the National Fire Academy for FF Talley (July 2021) and himself (late September 2021). As this is out of state training the Board **moved/seconded (AW/CY/all concurring) to approve the training for both.**

Interim Chief Leibelt informed the Board that Protection 1 is under new ownership. He has met with Leslie Thompson. Protection 1 will continue to operate as they have in the past.

Interim Chief Leibelt reported the MACC will be replacing all of the portables that the District has at no cost. The cost for chargers/accessories will be the only expense to the District.

Personnel

Proposed to the Board:

Cora Dills – Resident

It was **moved/seconded (AW/CY/all concurring)** to accept the proposed pending background/verification. **Motion carried.**

UNFINISHED BUSINESS

Station #37 Trinidad Update

Interim Chief Leibelt informed the Board that the appraisal is expected approximately within the next couple of weeks. He will contact the Board as soon as the information is available.

Complete Design continues to work on the septic, design, etc and should have this to the District possibly by the next commissioner meeting.

Lorin Grigg Property – Update

Interim Chief Leibelt informed the Board that 48 North working toward the subdivision guarantee has discovered a road named Corkey Road located within the property. 48 North will continue to work through the steps to complete the subdivision guarantee.

110 C St. SW Quincy, WA

Interim Chief Leibelt informed the Board that the City has approved the Sale and Purchase Agreement at their April 6, 2021 council meeting. The sale process is continuing.

NEW BUSINESS

Chain of Command

Interim Chief Leibelt presented the revised Chain of Command flow chart to the Board (document). After review of the document and as the Board had no questions/comments/corrections, it was **moved/seconded (CY/AW/all concurring) to approve the revised Chain of Command.**

Lieutenant - Update

Interim Chief Leibelt informed the Board that this will be discussed in the executive session scheduled.

EXECUTIVE SESSION

Chairman Zolman removed the executive session in accordance with RCW 42.30.110 (1) C to consider the minimum price at which real estate will be offered for sale as no new information has been received from Pacific Appraisal.

Chairman Zolman requested an executive session in accordance with RCW 42.30.110 (1) G to review the performance of a public employee and RCW 42.30.110 (1) G to evaluate an applicant for public employment.

The sessions will run concurrently and will be for 40 minutes until 10:40 a.m. Attending will be: Chairman Zolman, Commissioner Williamson, Commissioner Yeates. At 10:10 Interim Chief Leibelt, District Secretary Stucky and Executive Assistant Weber were requested to attend.

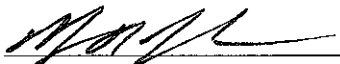
Chairman Zolman reconvened the regular commissioner meeting at 10:40 a.m.


Chairman Zolman stated the employment contract probationary period with Interim Chief Leibelt ends April 30, 2021. The Board recognizes the work and accomplishments of Interim Chief Leibelt during the probationary period and extends the position of Chief to Anthony Leibelt. The start date will be May 1, 2021 with a salary of \$112,000.00 **(moved/seconded AW/CY/all concurring).**

Chairman Zolman received the recommendation for the filling the Lieutenant position from Interim Chief Leibelt. The Board direct Interim Chief Leibelt to complete the

Lieutenant process. (**moved/second CY/AW/all concurring**) with a start date as of May 1, 2021.

Being no further business, it was **moved/seconded (AW/CY/all concurring) to adjourn** the meeting at 10:50 a.m. Motion carried.

By Chairman: 

By: Secretary: 

Next regular scheduled meeting will be conducted at the Main Station:

REGULAR COMMISSIONER MEETING

May 12, 2021

TIME: 9:30 AM