

# ***Grant County Fire Protection District 3***

## **POLICY AND PROCEDURE**

1. NUMBER: 7.1.2
2. SUBJECT: ***Disposal of Equipment***
3. POLICY: Surplus property and equipment shall be disposed of in an orderly manner and consistent with applicable laws and regulations. The following procedures will be followed in order to equitably and fairly dispose of property and equipment that is surplus to the needs of the District.
4. SCOPE: This Policy and Procedure is applicable to all personnel of Grant County Fire District 3.
5. RESPONSIBILITIES:
  - A. It shall be the responsibility of the District Fire Chief to enforce this Policy and Procedure.
6. PROCEDURE:
  - A. The District Fire Chief shall prepare a list of the property to be declared surplus.
  - B. All such property shall be disposed of through open bidding or purchasing. This procedure shall be outlined in a resolution declaring the property surplus.
  - C. Whenever possible, the intent of the Board of Commissioners is to give the District Fire Chief the latitude to dispose of the property in the manner that best meets the needs of the District.