

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
August 12, 2020

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Yeates on August 12, 2020 – 9:30 a.m., at the District Main Station via Zoom.

Present: Chairman Yeates, Commissioner Williamson, Chief Fortier, Executive Assistant Weber (aforementioned attended by Zoom) DC Leibel and District Secretary Stucky (at the main station).

Board of Trustee: Absent

Staff: FF Talley

Liaison: Absent

Public: None

Volunteer: None

PRESENTATIONS/AUDIENCE

None.

APPROVAL OF CONSENT/ AGENDA

Presented to the Board was the consent agenda/agenda for the August 12, 2020. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded (AW/CY/all concurring) to approve the consent agenda/agenda. Motion carried.**

MINUTES

With the Board having no comments/changes, etc. the minutes from the regular commissioner meeting of July 12, 2020 was approved. **(consent agenda)**

BOARD OF TRUSTEES

The retirement papers for William Fogelsong were reviewed by the Board along with a number of additional invoices.

The Board reviewed and approved those submitted. Representative Rios will review the invoices later this week and Secretary Stucky will forward all the documents to BVFF after his approval.

FINANCIAL REPORT

The July checks were verified against the cover sheet submitted; vendor names/amounts were verified by FF Talley.

District Secretary Stucky received the June financial statements has reviewed and all funds and are balance. The report stands as distributed. **(consent agenda)**

CORRESPONDENCE

Sandra Lupo - FYI

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 8th day of July, 2020 the Board by unanimous vote **(consent agenda)** does approve for payment and these vouchers on the attached list and further described as follows: claim voucher number:

CONSTRUCTION: None; **EMS:** 200801001 – 200801016 \$19,438.10; **FIRE:** 200802001 – 200802063 \$115,885.72. **FIRE:** 200803001 200802004 \$3,217.72
(consent agenda) (K.Gardner approval via text)

Payroll: 7/1 - 7/15 Pd 7/25/2020
 7/16 – 7/31 Pd 8/10/2020

Also, reviewed and approved with the vouchers. **(consent agenda)**

STAFF REPORTS

Deputy Chief/Asst. Chief/Equip/Training

Report stands as submitted. **(consent agenda)**

Fire Marshal/Facilities

Report stands as submitted. **(consent agenda)**

Adm. Asst.

Report stands as submitted. **(consent agenda)**

Liaison

Absent.

CITY REPORT

Report stands as submitted.

CHIEF REPORT

Report stands as submitted.

Chief Fortier discussed the 15% increase in the insurance premium for the District insurance with Enduris. Fortier discussed this with our agent Curt Morris who recommended that it might be advantageous to the District to get new quotes. The District will need to give Enduris notice which is the standard process in the event the coverage is terminated. The Board agreed that seeking a new premium is desired and directed Chief Fortier to begin the process.

Personnel

Presented to the Board were the following:

Kohen Baugh (resident), Jarib Delalrz (resident), Samuel Bagnall (resident), Ryan Eglund(St.#37)

It was **moved/seconded (AW/CY/ all concurring)** to accept the reinstatement pending background/verification. **Motion carried.**

UNFINISHED BUSINESS

Station #37 Trinidad Update

Chief Fortier update as follows:

The Department of Revenue has requested additional documents from Knutson Construction. Once they receive the requested information, they will continue with their process to complete the review and release the retainage.

Chief Fortier has contacted Roland Garza to check the status of the appraisal for property at Crescent Bar. The Chief indicated that there is interest on this property.

Lorin Grigg Property – Update

Chief Fortier reported that the Grigg’s have decided to gift the property to the fire District instead of executing a deeded easement. Chief Fortier discussed this with Brian Snure (district attorney). The County indicated that a discretionary use permit was needed (Fortier can handle this) and a short subdivision would be required. This short subdivision will require the assistance of a land surveyor.

The Board discussed the gifting of the property and were favorable to this action. It was moved and seconded to accept the Grigg property as a gift to the District.
moved/seconded(CY/AW/ all concurring.) Motion carried.

Prior to the meeting, Chief Fortier contacted 48 North and requested an estimate for the survey. This information was included in the Board packet.

The Board reviewed the information from 48 North, and as they had no additional comments/questions, it was **moved/seconded(CY/AW/all concurring) to authorized 48 North to conduct the survey(short subdivision)**. Chief Fortier will contact them and instruct them to move forward. Chief Fortier also informed the Board that there will also be minimal costs for filing fee, etc.

110 C St. SW Quincy, WA

Chief Fortier met with City Administrator and presented to him the appraisal from Accredited Appraisal Services, LLC. This item is placed for an executive session.

Commissioner Vacancy Update

A letter of interest was received by the Board from Ed Bews.

NEW BUSINESS

Propose Revised Policies:

9.1.4 –	Hose Care	Resolution 20-08-01
9.1.5 –	Breathing App. Maint.	Resolution 20-08-02
9.1.6 –	Use of Ladders	Resolution 20-08-03
9.1.7 –	Green Lights & FD ID	Resolution 20-08-04
9.1.8 –	Breathing Air Comp. & Casc.	Resolution 20-08-05
9.1.9 –	REHAB on Extend Inc	Resolution 20-08-06
9.1.10 –	Emerg. Response Cloth.	Resolution 20-08-07
9.1.11 –	Fire Ext. Rechg.	Resolution 20-08-08
9.1.12 –	Fire Acct. System	Resolution 20-08-09
9.1.13 –	Damage to Fire Dist. Equip.	Resolution 20-08-10
9.1.14 –	Property and Equip. Care	Resolution 20-08-11
1.2.7 –	Privacy Policy	Resolution 20-08-12
1.2.7 A – NEW	Corr. & Amnd. Health Info.	Resolution 20-08-13

Included in the board packet were the above-mentioned policies. Executive Assistant Weber reviewed the changes/revisions on each of those submitted to the Board. As the Board had no additional comments/corrections/changes, it was **moved/seconded (AW/CY/all concurring) to adopt Resolution 20-08-01 through– 20-08-13. Motion carried. (Keven Gardner approved via email)**

EXECUTIVE SESSION

Chairman Yeates called two Executive Sessions:

The first Executive Session in accordance with RCW 42.30.110 (1) (c) to consider the sale of real estate was requested. Those in attendance: Chairman Yeates, Commissioner Williamson, Chief Fortier, Deputy Chief Leibelt, District Secretary Stucky and Executive Assistant Weber. The executive session will be for 10 minutes until 10:05 a.m.

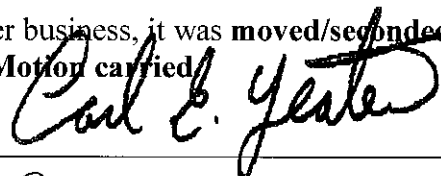
The regular commissioner meeting was reconvened at 10:05 at which time Chairman Yeates called the next Executive Session in accordance with RCW 42.30.110 (1) (h) – to evaluate the qualifications for a candidate for appointment to the open commissioner position. Those in attendance: Chairman Yeates, Commissioner Williamson. The executive session will be for 10 minutes until 10:15 a.m.

The regular meeting was reconvened at 10:15 a.m. Chairman Yeates announced that the vacant commissioner position will be extended to Randy Zolman. The Chairman will contact Mr. Zolman to confirm the appointment and will also contact Mr. Bews with the Boards decision

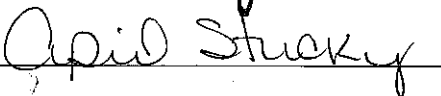
The oath of office will be administered at the regular commissioner meeting September 9, 2020.

Being no further business, it was **moved/seconded (CY/AW/all concurring) to adjourn** at 10:15 a.m. **Motion carried**

By Chairman:



By: Secretary:



Next regular scheduled meeting:

COMMISSIONER MEETING
WEDNESDAY, September 9, 2020
TIME: 9:30 AM