

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
November 9, 2022

The regular scheduled meeting of the Grant County Fire District #3 Commissioners was called to order by Chairman Zolman on November 9, 2022 – 9:30 a.m., at the District’s Main Station.

Present: Commissioner Zolman, Commissioner Yeates, Commissioner Child, Chief Leibelt and District Secretary Stucky.

Board of Trustee: Absent

Staff: Lt. Talley

Liaison: None

Public: Lane Ribail and Leslie Thompson (Protection 1), Shawn Johnson-Mudgett (Complete Design/via zoom), Wayne Smith, Lenore Smith

Volunteer: Carmen Weber (support division)

PRESENTATIONS/AUDIENCE

Wayne Smith inquired into the water tank at the St. #37 location as to the use of the tank.

Wayne Smith inquired into how the potable water tank for St. #37, would be used, as it does have the potential to affect his water supply.

APPROVAL OF CONSENT/ AGENDA

Presented to the Board was the consent agenda/agenda for the November 9, 2022, commissioner meeting. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded (CY/KC/all concurring) to approve the consent agenda/agenda. Motion carried.**

MINUTES

With the Board having no comments/changes, etc. the minutes from the Regular Commissioner meeting of October 12, 2022, and the Special Meeting of October 31, 2022, were approved. **(consent agenda)**

BOARD OF TRUSTEES

The Board reviewed and approved the invoices submitted. Representative Rios will review the invoices later today. District Secretary Stucky will forward all the documents to BVFF after his approval.

CORRESPONDENCE

Jerry Martinez - Letter of Resignation - FYI

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 9th day of November, 2022, the Board by unanimous vote (**consent agenda**) to approve:

CONSTRUCTION: 221101001 – 22110102 \$8,308.93 EMS: 221102001 – 221102016-
\$20,000.37; FIRE: 221103001 - 221103040 - \$109,561.01

Payroll: October 21, 2022
 November 4, 2022

Also, reviewed and approved with the vouchers. (**consent agenda**)

STAFF REPORTS

Assistant Chief/Facilities

Report stands as submitted. (**consent agenda**)

Medical Service Officer

Report stands as submitted. (**consent agenda**)

Maintenance/Training

Report stands as submitted. (**consent agenda**)

Dept. Secretary

Report stands as submitted. (**consent agenda**)

Liaison

No report.

AGENDA ITEMS

FINANCIAL REPORT

The October checks were verified against the cover sheet submitted; vendor names/amounts were verified by Department Secretary Yelena Volkov.

District Secretary Stucky received the September financial statements; all have been reviewed and reported that all funds are in balance.

CITY REPORT

Report stands as submitted.

FIRE CHIEF REPORT

Report stands as submitted.

Personnel

Presented to the Board: None

UNFINISHED BUSINESS

Station #37

Secretary reviewed the bid opening received for the Station #37 project that was held (as advertised) on November 7, 2022. Shawn Johnson-Mudgett (Complete Design) opening the one bid received and will review the bid for compliance.

Ms. Johnson-Mudgett informed the Board that the bid from Halme Builders Inc. was excluding a few minor documents that will be forthcoming in the event that the District proceeds.

The Board discussed the bid amount and determined that it was in the best interest of the District to table movement on the bid. The Board would like to explore a few other options before they determine the status of St. #37 construction project.

Chief Leibelt will research options that may be available and report to the Board at the December meeting.

Lorin Grigg Property – Update

Chief Leibelt reviewed the letter (October 24, 2022) from Grant County Development Services regarding the Permit Application Review, has been determined to be “technically complete”. The next phase of the application process is a publish of “Notice of Application” through November 11, 2022. A determination after November 11, 2022 will then be relayed to the District.

NEW BUSINESS

City of Quincy

Proposed Second Amendment to Interlocal Agreement
Fire and Emergency Medical Protection Services

Chief Leibelt discussed the proposed amendment with the Board. The agreement will extend the services through December 31, 2023 and has been reviewed and approved by Brian Snure.

The Chief informed the Board that the district would start negotiating a new contract with the City in early 2023. The contract members for the district who will meet with the City (as previously discussed) are: Chief Leibelt, District Secretary Stucky, Commissioner Yeates and Carmen Weber.

As the Board had no additional comments, questions, etc, it was **moved/seconded (KC/CY/all concurring) to execute the Second Amendment to Interlocal Agreement Fire and Emergency Medical Protection Services.**

Deputy Chief - Update

Job Offer/Employment Contract – Possible Execution

Prior to this meeting, Chief Leibelt received an acceptance letter from David Durfee for the Deputy Chief position.

District Secretary Stucky reviewed and submitted the employment contract to Brian Snure for his review. A few minimal changes were modified by Brian Snure and the contract was presented to the Board. After review, and as the Board had no additional questions/comments/discussion, it was **moved/seconded (CY/KC/all concurring) to execute the Employment Contract with David Durfee.**

2023 Preliminary Budget Proposal

District Secretary Stucky presented the 2023 preliminary budget to the Board. The Board discussed the revenue and expenses as presented.

As the estimated increase revenues for Fire (\$24,889.12) and EMS (\$12,440.23) will not support the increase in expenses, the Board recognizes the need to balance the budget with reduction to the fund ending balances.

2023 Proposed FIRE Budget:
Certification/Resolution 22-11-01

District Secretary Stucky reviewed the **2023 Fire Certification and Resolution 22-11-01** with the Board. As the Board had no additional questions/changes, it was **moved/seconded (KC/CY/all concurring) to adopt Fire Resolution 22-11-01. Motion carried.**

2023 Proposed EMS Budget
Certification/Resolution 22-11-02

District Secretary Stucky reviewed the **2023 EMS Certification and Resolution 22-11-02** with the Board. As the Board had no additional questions/changes, it was **moved/seconded (KC/CY/all concurring) to adopt EMS Resolution 22-11-02. Motion carried.**

2023 Proposed Bond Budget
Certification/Resolution 22-11-03

District Secretary Stucky reviewed the **2023 Bond Certification and Resolution 22-11-03** with the Board. As the Board had no additional questions/changes, it was **moved/seconded /all (KC/CY concurring) to adopt Bond Resolution 22-11-03. Motion carried.**

SHB 5136
Possible Execute/Impose

District Secretary Stucky reviewed the SHB 5136 with the Board. As the Board had no additional changes/questions/it was **moved/seconded ((KC/CY /all concurring) to impose SHB 5136.**

WFOA 2023 Employer Application & Eligibility/Contract Form

District Secretary Stucky reviewed the application for the WFOA 2023 eligibility form with the Board. As there were no questions/correction/discussion, it was **moved/seconded ((KC/CY/ all concurring) to execute the document.**


EXECUTIVE SESSION

Chairman Zolman requested an executive session pursuant to RCW 42.30.140 (A) relating to collective bargaining issues and negotiations. The executive sessions will be for 20 minutes until 10:35 a.m. Those in attendance for session will be: Chairman Zolman, Commissioner Yeates, Commissioner Child, Chief Leibelt, District Secretary Stucky and Carmen Weber.

Chairman Zolman reconvened the meeting at 10:35 a.m.

Having no further business, it was **moved/seconded (KC/CY/ all concurring) to adjourn** the meeting at 10:36 a.m. ~~Motion carried.~~

By Chairman: 

By: Secretary: 

Next regular scheduled meeting will be conducted at the Main Station:

REGULAR COMMISSIONER MEETING

December 14, 2022

TIME: 9:30 AM