

GRANT COUNTY FIRE DISTRICT #3

1201 CENTRAL AVENUE S • P.O. BOX 565 • QUINCY, WA 98848

P: (509)787-2713 | WWW.GCFD3.NET

COMMISSIONERS: CARL YEATES, RANDY ZOLMAN, KEVEN CHILD

DISTRICT SECRETARY: APRIL STUCKY

Commissioner Meeting February 14, 2024

The regular scheduled meeting of the Grant County Fire District #3 Commissioners was called to order by Chairman Child on February 14, 2024 – 9:30 a.m., at the District's Main Station.

Present: Commissioner Zolman, Commissioner Yeates, Commissioner Child, Chief Leibelt, Deputy Chief Durfee and District Secretary Stucky.

Board of Trustee: Absent

Staff: Assistant Chief Talley, Carmen Weber, FF Massey, Apprentice Mechanic Jose Chavez

Liaison: None

Public: None

PRESENTATIONS/AUDIENCE

None.

APPROVAL OF AGENDA/CONSENT AGENDA ITEMS

Presented to the Board was the agenda/consent agenda items for the February 14, 2024 commissioner meeting. As the Board had no additional discussion/changes/correction, (agenda/consent agenda items) it was **moved/seconded (CY/RZ/all concurring) to approve the consent agenda/agenda. Motion carried.**

CONSENT AGENDA ITEMS

MINUTES:

With the Board having no comments/changes, etc. to the minutes from the Regular Commissioner meeting of January 10, 2024, and the Special Commissioner meeting on January 25, 2024 the minutes were approved. (**consent agenda**)

BOARD OF TRUSTEES:

The Board reviewed and approved the invoices submitted. Representative Rios will review the invoices later today. District Secretary Stucky will forward all the documents to BVFF after his approval.

CORRESPONDENCE:

None Received.

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VOUCHER APPROVAL:

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 14th day of February, 2024 the Board by unanimous vote was approved. **(consent agenda)**

CONST:	240201001 – 240201002	\$ 14,332.00
EMS:	240202001 – 240202027	\$ 29,521.84
FIRE:	240203001 – 240203037	\$289,996.99
FIRE:	240204001 – 240204003	\$ 1,705.00

Payroll: January 26, 2024
 February 9, 2024

Also, reviewed and approved with the vouchers. **(consent agenda)**

STAFF REPORTS:

See attached.

Liaison: No report

AGENDA ITEMS

DEPARTMENT UPDATES:

Chief Report:

Report Stands as Submitted.

City Report:

Report Stands as Submitted.

Trinidad/Crescent Bar St. #37:

Chief Leibelt informed the Board that progress continues with no issues at this time.

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Deputy Chief of Operations:

Report Stands as Submitted.

Deputy Chief Durfee informed the Board that the rescue bid documents are in process, the grant for the generator has been submitted, application for the AFG will be developed and the Annual Volunteer Banquet was well attended.

Sweet Clover Farms Subdivision:

Deputy Chief Durfee continues with communication with GC Public Works, GC Planning, WSDOT and Erik Gahringer with 48 North.

District Secretary/HR/Financial Report:

The January checks were verified against the cover sheet submitted; vendor names/amounts were verified by Department Secretary Yelena Volkov.

District Secretary Stucky received the December financial statements; all have been reviewed and reported that all funds are in balance.

District Secretary informed the Board that Chief Leibelt, Deputy Chief Durfee and District Secretary Stucky have been in contact with GMP and discussed the services that they provide toward business development. A number of attempts to reach Michele Mazzola has been done and no response has been received. District Secretary confirmed that the ESCI information is still on file.

Personnel:

Justin Purdy – Volunteer St #31 Brayden Joslin – Volunteer St #31
Gary Lebacken – Volunteer St #31

It was **moved/seconded (RZ/CY/all concurring)** to accept the candidates pending physical/standard background/verification. **Motion carried.**

UNFINISHED BUSINESS:

City of Quincy Contract:

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Deputy Chief Durfee informed the Board that the potential City Contract was received, forwarded to the District Attorney and also the District Insurance Agent. The contract was also reviewed by Chief Leibelt, District Secretary Stucky, Carmen Weber (negotiating team member). The formula was reviewed in length and appears to meet the criteria set by the Board.

Deputy Chief Durfee has been informed that the contract is scheduled for the City Council Meeting on March 5, 2024.

Deputy Chief Durfee indicated that there are a few minor things that are being corrected and approval from the District Attorney and District Insurance Agent are yet to be received.

The Board discussed the timing of the contract in relationship to the next commissioner meeting. With the importance of the contract, it was **moved/seconded (RZ/CY/all concurring) to authorize** Chairman Child to execute the document upon receipt from the City of Quincy. **Motion carried.**

Interlocal Agreement for Fire Inspections – City of George:

Deputy Chief Durfee informed the Board that the Interlocal Agreement for Fire Inspections was (included in the Board packet) signed by Mayor Villalpando. As the Board had no additional discussion/ changes/correction, it was **moved/seconded (CY/RZ/all concurring) to execute the agreement. Motion carried.**

NEW BUSINESS:

Resolution 24-02-01 Transfer from Reserve Fund to Construction Fund:

District Secretary Stucky discussed the transfer of funds from the reserve fund to the construction fund to facilitate payments for the construction of St. #37. As the board had no additional discussion/changes/correction, it was **moved/seconded (RZ/CY/all concurring) to execute Resolution 24-02-01 Transfer from Reserve Fund to Construction Fund. Motion carried.**

EXECUTIVE SESSION

Chairman Child requested an executive session pursuant to RCW 42.30.110 (G) to review the performance of an employee. The executive sessions will be for 20 minutes until 10:15 a.m. Those in attendance for session will be: Chairman Child, Commissioner Yeates, Commissioner Zolman and District Secretary Stucky.

Chairman Child reconvened the meeting at 10:15 a.m.

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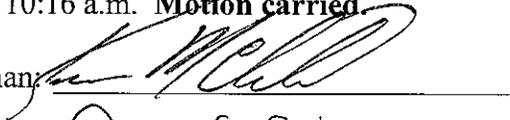
The Board discussed the Chief's and Deputy Chief's performance evaluations from the previous month.

Commissioner Zolman made the motion (**seconded by Commissioner Yeates/all concurring**) to increase the Chief's salary to \$135,000.00 and Deputy Chief's salary to \$125,000.00 begin March 3, 2024. **Motion carried.**

The Board requested District Secretary Stucky to schedule a special meeting for March 7, 2024 at 8:00 a.m. at Station #35.

Having no further business, it was **moved/seconded (CY/RZ/all concurring) to adjourn** the meeting at 10:16 a.m. **Motion carried.**

By Chairman:



By: Secretary:



Next regular scheduled meeting will be conducted at the Main Station:

REGULAR COMMISSIONER MEETING

March 13, 2024

TIME: 9:30 AM