

## **GRANT COUNTY FIRE DISTRICT #3**

### **Board of Commissioners**

**January 13, 2021**

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Zolman on January 13, 2021 – 9:30 a.m., at the District Main Station via Zoom.

Present: Chairman Zolman, Commissioner Williamson, Commissioner Yeates, Executive Assistant Weber (aforementioned attended by Zoom) Interim Chief Leibel and District Secretary Stucky (at the main station).

Board of Trustee: Absent

Staff: FF Talley, FF Masters

Liaison: Absent

Public: None

Volunteer: None

### **PRESENTATIONS/AUDIENCE**

FF Masters introduced himself to the Board and briefly shared his background and expressed his appreciation in becoming a new career member with the District.

### **APPROVAL OF CONSENT/ AGENDA**

Presented to the Board was the consent agenda/agenda for the January 13, 2021 commissioner meeting. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded (CY/AW/all concurring) to approve the consent agenda/agenda. Motion carried.**

### **MINUTES**

With the Board having no comments/changes, etc. the minutes from the regular commissioner meeting of December 9, 2020, were approved. **(consent agenda)**

### **BOARD OF TRUSTEES**

The Board reviewed and approved the invoices submitted: Representative Rios will review the invoices later today. Secretary Stucky will forward all the documents to BVFF after his approval.

### **FINANCIAL REPORT**

The December checks were verified against the cover sheet submitted; vendor names/amounts were verified by Administrative Assistant Bowling.

District Secretary Stucky received the November financial statements has reviewed and all funds and are balance. The report stands as distributed. **(consent agenda)**

**CORRESPONDENCE**

Tyler Peters – Resignation - FYI

**VOUCHER APPROVAL**

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 13<sup>th</sup> day of January, 2021 the Board by unanimous vote (**consent agenda**) does approve for payment and these vouchers on the attached list and further described as follows: claim voucher number: **EMS:** 210101001 - 210101010 \$19,338.21; **FIRE:** 210102001 - 210102073 \$75,555.62.

Payroll:           12/1 – 12/15 Pd 12/25/2020  
                      12/16-12/31 Pd 1/10/2021

Also, reviewed and approved with the vouchers. (**consent agenda**)

**STAFF REPORTS**

Interim Fire Chief/Asst. Chief/Equip/Training

Report stands as submitted. (**consent agenda**)

Fire Marshal/Facilities

Report stands as submitted. (**consent agenda**)

Adm. Asst.

Report stands as submitted. (**consent agenda**)

Liaison

No report.

**CITY REPORT**

Report stands as submitted.

Interim Chief Leibel informed the annexation NE of Quincy near Sabey.

Interim Chief Leibelt informed the Board on the status of the Quincy Wastewater re-use project as outlined at a meeting with the Port of Quincy.

### **INTERIM FIRE CHIEF REPORT**

Report stands as submitted.

#### Personnel

Proposed to the Board:

Austin Morris – St #31

It was **moved/seconded (AW/CY/all concurring)** to accept the proposed pending background/verification. **Motion carried.**

### **UNFINISHED BUSINESS**

#### Station #37 Trinidad Update

Interim Chief Leibelt discussed the Station #37 project with the Board. His recommendation is to enter into an agreement with Complete Design. They are on MRSC roster and meets the requirement per verification with the District attorney. As the Board had no additional discussion/comment it was **moved/seconded (AW/CY/all concurring) to authorize Interim Chief Leibelt to notify and execute the agreement with Complete Design.**

#### Lorin Grigg Property – Update

Interim Chief Leibelt after reviewing of the property status determined that a “subdivision” document will need to be completed by a title company. The Board directed him to move forward with this process.

#### 110 C St. SW Quincy, WA

Interim Chief Leibelt had no new information.

#### IAFF MOA/Mechanic – Update

Included in the Board packet was the mechanic position letter from the IAFF. The mechanic position was not a classification in the current bargaining membership.

Firefighter Annual Hiring List – Update

Interim Chief Leibel updated the Board that 16 applications were received. The skills assessment lab is scheduled and after that has been completed the top candidates will be interviewed. The hiring list will be completed by February 1, 2021.

**NEW BUSINESS**

No new business for this meeting.

**EXECUTIVE SESSION**

Chairman Zolman requested an executive session in accordance with RCW 42.30.110 (1) G to review the performance of a public employee. Those in attendance: Chairman Zolman, Commissioner Williamson, Commissioner Yeates and Interim Chief Leibel, the executive session will be for 15 minutes until 10:05 a.m.

Chairman Zolman reconvened the regular commissioner meeting at 10:05 a.m.

Chairman Zolman requested an executive session in accordance with RCW 42.30.110 (1) (C) to consider the minimum price at which real estate will be offered for sale. Those in attendance: Chairman Zolman, Commissioner Williamson, Commissioner Yeates, Interim Chief Leibel, and District Secretary Stucky. The executive session will be for 5 minutes until 10:10 a.m.

Chairman Zolman reconvened the regular commissioner meeting at 10:10 a.m.

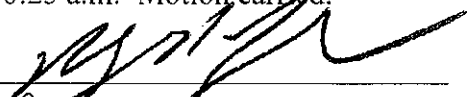
Chairman Zolman requested an executive session in accordance with RCW 42.30.110 (1) G to evaluate an applicant for public employment. Those in attendance: Chairman Zolman, Commissioner Williamson, Commissioner Yeates and Interim Chief Leibel. The executive session will be for 10 until 10:20 a.m.

Chairman Zolman reconvened the regular commissioner meeting at 10:20 a.m.

**Chairman Zolman discussed the mechanic position and the benefit to the district to fill mechanic job. The Board discussed the salary and the Board (moved/seconded CY/AW/all concurring) to set the salary for the mechanic at \$74,000.00 with the benefits/hours as discussed.**

**Chairman Zolman directed Interim Chief Leibel to extend the mechanic position to James Stucky with an employment date of Tuesday, January 19, 2021. Interim Chief Leibel will contact James Stucky and present the offer.**

Being no further business, it was **moved/seconded (AW/CY/all concurring) to adjourn** the meeting at 10:25 a.m. Motion carried.

By Chairman: 

By: Secretary: April Stucky

Next regular scheduled meeting:

**REGULAR COMMISSIONER MEETING**  
**WEDNESDAY, FEBRUARY 10, 2021**  
**TIME: 9:30 AM**