

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
January 9, 2019

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Yeates on January 9, 2019 – 9:30 A.M., at the District Main Station.

Present: Chairman Yeates, Commissioner Gardner (via phone), Commissioner Williamson, Chief Fortier, Deputy Chief Leibel and District Secretary Weber.

Board of Trustee: Absent

Staff: Executive Assistant Stucky, Lt. Hille

Liaison: Absent

Public:

APPROVAL OF AGENDA

As there were no requests for additional agenda items, it was **moved/seconded AW/KG/all concurred**) to approve the presented agenda. **Motion carried with all concurring.**

PRESENTATIONS/AUDIENCE

Lt. Hille discussed his final year at the academy completing his EFO. He will be at the academy from March 17th to the 29th graduating on the 29th. Lt. Hille also explained the changes to the program future classes.

MINUTES

Minutes from the regular commissioner meeting of December 12, 2018 was presented to the Board. As the Board had no additions/corrections/changes, it was **moved/seconded (AW/KG/all concurred) to approve the minutes as presented.**

BOARD OF TRUSTEES

Present were Chairman, Yeates Chief Fortier, Board of Trustee Gardner (via phone), Secretary Weber. Representative Jorge Rios was unable to attend this meeting but did review and approve the invoices on January 7, 2019.

The current invoices were presented to the Board for review and were approved: Providence Sacred Heart – (3 Mattson); Quincy Valley Hospital – (1 Hudson); Shopko – (1 – Mattson) Wenatchee Valley Hosp (3 - Batey). After review of the documents, the Board did approve those submitted.

FINANCIAL REPORT

Secretary Weber informed the Board that the December checks were verified against the cover sheet submitted; vendor names/amounts were verified by FF M. Talley.

Secretary Weber discussed the November financial statements, which were received after the November meeting, with the Board. All funds are in balance.

Secretary Weber and Exec. Assistant Stucky are continuing to work with BIAS to on the payroll system and may utilize (simultaneously) inputting beginning in February.

The State Auditors have revised their date from January 28th to January 22nd to begin their review.

Chairman Yeates inquired into previous year end balance. Secretary Weber will bring the information to the February meeting.

CORRESPONDENCE

None received.

CITY REPORT

Report stands as submitted.

CHIEF REPORT

Report/matrix stands as submitted.

Chief Fortier also reported on:

Insurance/self- insurance: After discussion with Curt Morris (district agent) the savings on self- insuring items less than \$50,000 would be approx. \$1925. The Board is not interested moving forward as the savings is minimal/vs exposure.

Personnel

Proposed to the Board:

Austin Morris – FF, Leslie Affeldt (support division), Laura Camacho - FF

It was **moved/seconded (AW/KG/all concurring) to accept the proposed pending background/verification.**

Deputy Chief/Asst. Chief/Equip/Training

Report stands as submitted.

DC Leibelt added that the staff/volunteers participated on the annual food drive, with many donations received also.

The participation also assisted with one of the district cadets whose home was burglarized.

Fire Marshal/Facilities

Report stands as submitted.

Adm. Asst.

Report stands as submitted.

Liaison

Absent.

UNFINISHED BUSINESS

Station #37
Trinidad Update
SIP Grant Update

Chief Fortier reported: field work is complete on lot consolidation and Knudsen Beyler has completed their application.

The SIP grant is ready to submit and had many great letters of support.

Attorney Snure is working on the Public Works Construction Contract documents, McKay is working on the construction drawings, Chief Fortier is working on the construction specifications.

Two of the three vendors have quoted the commissioning of the well.

Lorin Grigg Property – Update

Chief Fortier reported that the facilities committee met and reviewed the facility plan/strategic plan and the priority of stations. Chief Fortier is continuing to work on an agreement that would work for both Grigg and the District.

Sunland Estates
Lease Agreement – Possible Execution

Chief Fortier met with the President of Sunland Estate regarding the lease agreement and informed him that the Board had reviewed/approved the document. As such, the document is presented back to the Board for execution. As there were no additional questions/changes/etc, it was **moved/seconded (KG/AW/all concurring) to execute the presented lease agreement. Motion carried.**

DNR Forest Land Response Agreement
Possible Execution

Distributed in the packet was the DNR Forest Land Response Agreement. Chief Fortier clarified the question he had (from the December meeting) with the Board and the document was completed. As the Board had no additional questions/changes/etc, it was **moved/seconded (AW/KG/all concurring) to execute the agreement. Motion carried.**

NEW BUSINESS

McDonald Lease Extension
Resolution 19-01-01

The new lease agreement for the McDonald building was reviewed by the Board. Secretary Weber noted that the only change to the document was the increase of the rental agreement of \$25.00 per month – all other items remained in their original form.

After review and as the Board had no additional questions/changes/etc, it was **moved/seconded (AW/KG/all concurring) to execute Resolution 19-01-01 McDonald Lease. Motion carried.**

NW Pyrotechnics Association
Proposed Settlement

Chief Fortier discussed the proposed settlement from NW Pyrotechnics (Jonathon Sher – Council) for the fire at Crescent Bar - July 3 - 4, 2017. The proposed settlement amount to the district is approximately 50% of the bill - \$4,506.50.

District Attorney Brian Snure spoke with the Chief regarding the offer and there is no issue/precedent if the Board accepts. He believes the offer is reasonable.

The Board recognizes the benefit to accept the offer as presented and as such, it was **moved/seconded KG/AW/all concurred). Motion carried.**

Chief Fortier will contact Mr. Sher with the Board's decision.

Interagency Agreement
State of Wash. WSP & GCFD#3
Possible Execution

In the commissioner packets was the proposed interagency agreement. Chief Fortier has reviewed the document and is satisfied with the contents and the District movement to finalize the agreement.

As the Board had no questions/changes/etc, it was **moved/seconded (KG/AW/all concurring) to execute the WSP & GCFD#3 Interagency Agreement. Motion carried.**

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 9th day of January 2019, the Board by unanimous vote (**KG/AW/all concurring/motion carried**) does approve for payment and these vouchers on the attached list and further described as follows: claim voucher number: EMS: 190101001 – 190101005 \$12,861.34: FIRE: 190102001-190102077 \$101,119.50.

Payroll: 12/1 – 12/15 Pd 12/25/18
 12/16 – 12/31 Pd 1/10/19

Also, reviewed and approved with the vouchers.

EXECUTIVE SESSION

None requested.

Being no further business, it was **moved/seconded (AW/KG/all concurring/motion carried) to adjourn** at 10:30 A.M.

By Chairman: 

By: Secretary: 

Next regular scheduled meeting:

<p style="text-align: center;"><u>COMMISSIONER MEETING</u> <u>WEDNESDAY, February 13, 2019</u> TIME: 9:30 AM</p>
