

**GRANT COUNTY FIRE DISTRICT #3**  
**Board of Commissioners**  
**October 13, 2021**

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Zolman on October 13, 2021 – 9:30 a.m., at the District Main.

Present: Chairman Zolman (via zoom), Commissioner Williamson, Commissioner Yeates, Chief Leibelt and District Secretary Stucky.

Board of Trustee: Absent

Staff: Lt. Talley, AC Kling, FF Cox

Liaison: None

Public: Shawn Johnson-Mudgett, Complete Designs, Inc

Volunteer: Nolan Schiessl

**PRESENTATIONS/AUDIENCE**

None

**APPROVAL OF CONSENT/ AGENDA**

Presented to the Board was the consent agenda/agenda for the October 13, 2021, commissioner meeting. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded (CY/AW/all concurring) to approve the consent agenda/agenda. Motion carried.**

**MINUTES**

With the Board having no comments/changes, etc. the minutes from the regular commissioner meeting of September 8, 2021, approved. **(consent agenda)**

**BOARD OF TRUSTEES**

The Board reviewed and approved the invoices submitted: Representative Rios will review the invoices later today. Secretary Stucky will forward all the documents to BVFF after his approval.

**CORRESPONDENCE**

Brenden Bell and Braxton Waters – Resignation - FYI

## VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 13<sup>th</sup> of October 2021 the Board by unanimous vote **(consent agenda) CONSTRUCT: 211001001 \$854.17**  
**EMS: 211002001-211002014 \$16,955.79; FIRE: 211003001 - 211003049 \$51,078.68**

Payroll:

9/1 – 9/15/2021	Pd 9/25/2021
9/16 – 9/31/2021	Pd 10/10/2021

Also, reviewed and approved with the vouchers. **(consent agenda)**

### STAFF REPORTS

#### Assistant Chief/Facilities

Report stands as submitted. **(consent agenda)**

#### Medical Service Officer

Report stands as submitted. **(consent agenda)**

#### Fire Chief/Equip/Training

Report stands as submitted. **(consent agenda)**

#### Adm. Asst.

Report stands as submitted. **(consent agenda)**

#### Liaison

No report.

## AGENDA ITEMS

### FINANCIAL REPORT

The September checks were verified against the cover sheet submitted; vendor names/amounts were verified by Administrative Assistant Bowling.

District Secretary Stucky received the August financial statements has reviewed and funds are in balance.

## CITY REPORT

Report stands as submitted.

## FIRE CHIEF REPORT

Report stands as submitted.

### Personnel

Proposed to the Board:

Todd Williams –Volunteer

It was **moved/seconded (AW/CY/all concurring)** to accept the proposed pending background/verification. **Motion carried.**

## UNFINISHED BUSINESS

### Station #37 Trinidad Update

Shawn Johnson-Mudgett with Complete Designs, Inc, was present to discuss the project with the Board. The Board gave direction to continue to move the project forward for bid.

### Lorin Grigg Property – Update

Chief Leibel discussed with the Board the delays in the project. Currently it is due to Health Department and Grant County Planning requirement. Chief Leibel will be meeting with them to determine what the requirements are and how to proceed.

## NEW BUSINESS

### 2022 Proposed Budget:

The 2022 Fire, EMS, Construct, Reserve and Bond budgets were included in the board packet. District Secretary Stucky discussed the balanced budget with the Board indicating that the assessor figures used were preliminary.

District Secretary Stucky inquired about the need for a workshop to review the proposed budget with the Board. The Board determined that this was not necessary.

The Public Hearing date was discussed, and the Board will conduct the hearing on November 10, 2021, prior to the regular scheduled commissioner meeting. District Secretary Stucky will prepare and publish the required notice in the paper.

**EXECUTIVE SESSION**

Chairman Zolman requested and executive session pursuant to RCW 42.30.140 (4) (a) relating to collective bargaining issues and negotiations. The executive session will be for 30 minutes until 10:30 a.m. Those in attendance will be Chairman Zolman, Commissioner Williamson, Commissioner Yeates, Chief Leibel and District Secretary Stucky.

Chairman Zolman reconvened the regular meeting at 10:30 a.m.

Being no further business, it was **moved/seconded CY/AW/all concurring) to adjourn** the meeting at 10:32 a.m. **Motion carried.**

By Chairman: \_\_\_\_\_

By: Secretary: \_\_\_\_\_

Next regular scheduled meeting will be conducted at the Main Station:

**REGULAR COMMISSIONER MEETING**

**November 10, 2021**

**TIME: 9:30 AM**