

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
September 14, 2022

The regular scheduled meeting of the Grant County Fire District #3 Commissioners was called to order by Vice Chairman Yeates on September 14, 2022 – 9:30 a.m., at the District’s Main Station.

Present: Commissioner Yeates, Commissioner Child, Chief Leibel and District Secretary Stucky.

Board of Trustee: Absent

Staff: Lt. Talley

Liaison: None

Public: Lane Ribail (Protection 1)

Volunteer: Carmen Weber (support division)

PRESENTATIONS/AUDIENCE

No presentation.

APPROVAL OF CONSENT/ AGENDA

Presented to the Board was the consent agenda/agenda for the September 14, 2022, commissioner meeting. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded CY/KC/all concurring) to approve the consent agenda/agenda. Motion carried.**

MINUTES

With the Board having no comments/changes, etc. the minutes from the Regular Commissioner meeting of August 10, 2022, was approved. **(consent agenda)**

BOARD OF TRUSTEES

The Board reviewed and approved the invoices submitted. Representative Rios will review the invoices later today. District Secretary Stucky will forward all the documents to BVFF after his approval.

CORRESPONDENCE

None received.

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 14th day of September 2022, the Board by unanimous vote (**consent agenda**) to approve:

CONST: 220901001 \$686.00; EMS: 220901001 – 220901011- \$19,013.67; FIRE: 220903001 – 220903047 - \$86,732.10.

Payroll: 8/1 – 8/15 Pd 8/25/2022
 8/16 – 8/31 Pd 9/10/2022

Also, reviewed and approved with the vouchers. (**consent agenda**)

STAFF REPORTS

Assistant Chief/Facilities

Report stands as submitted. (**consent agenda**)

Medical Service Officer

Report stands as submitted. (**consent agenda**)

Maintenance/Training

Report stands as submitted. (**consent agenda**)

Dept. Secretary

Report stands as submitted. (**consent agenda**)

Liaison

No report.

AGENDA ITEMS

FINANCIAL REPORT

The August checks were verified against the cover sheet submitted; vendor names/amounts were verified by Department Secretary Yelena Volkov.

District Secretary Stucky received the July financial statements; all have been reviewed and reported that all funds are in balance.

District Secretary Stucky discussed the 2023 Budget which will be placed on the October agenda and informed the Board that the notice from FEMA on the \$61,000.00 grant reimbursement is forthcoming and the ARPA Grant items are in the process of being purchased.

CITY REPORT

Report stands as submitted.

Chief Leibel informed the Board that the old ladder truck test has been postponed by the vendor, and that the new ladder is in service.

FIRE CHIEF REPORT

Report stands as submitted.

Personnel

Presented to the Board:

Cody Stutzman - Resident

The Board **moved/seconded (KC/CY/all concurring)** to accept the forementioned pending background/verification. **Motion Carried.**

UNFINISHED BUSINESS

Station #37

Chief Leibel informed the Board that all the documents have been submitted and are in review at both the County level and Health District level.

Lorin Grigg Property – Update

The request well report will be submitted to the County today by District Secretary Stucky.

Staff

Following the direction of the Board regarding the succession plan and the need to fill the position of Deputy Chief, Chief Leibelt presented the announcement for review by the Board. The recommended salary of \$105,000, with a potential of an increase after a 6-month job performance review and will also include the standard benefits was discussed by the Board. As the Board had no additional changes/corrections, it was **moved/seconded (CY/KC/all concurring)** to advertise for the position of Deputy Chief. Chief Leibelt and District Secretary will begin the process.

NEW BUSINESS

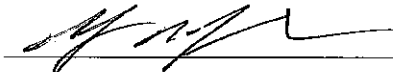
No new business presented.

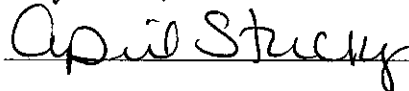
EXECUTIVE SESSION

Vice Chairman Yeates requested an executive session pursuant to RCW 42.30.140 (A) relating to collective bargaining issues and negotiations. The executive sessions will be for 20 minutes until 10:05 a.m. Those in attendance for session will be Vice Chairman Yeates, Commissioner Child, Chief Leibelt, District Secretary Stucky and Carmen Weber.

Vice Chairman Yeates reconvened the meeting at 10:05 a.m.

Having no further business, it was **moved/seconded (CY/KC/ all concurring)** to adjourn the meeting at 10:06 a.m. **Motion carried.**

By Chairman:  _____

By: Secretary:  _____

Next regular scheduled meeting will be conducted at the Main Station:

REGULAR COMMISSIONER MEETING

October 12, 2022

TIME: 9:30 AM