

**GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners**

September 8, 2021

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Zolman on September 8, 2021 – 9:30 a.m., at the District Main.

Present: Chairman Zolman (via zoom), Commissioner Williamson, Commissioner Yeates, Chief Leibelt and District Secretary Stucky.

Board of Trustee: Absent

Staff: None

Liaison: None

Public: None

Volunteer: Carmen Weber (Support Division)

PRESENTATIONS/AUDIENCE

None

APPROVAL OF CONSENT/ AGENDA

Presented to the Board was the consent agenda/agenda for the September 8, 2021 commissioner meeting. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded (CY/AW/all concurring) to approve the consent agenda/agenda. Motion carried.**

MINUTES

With the Board having no comments/changes, etc. the minutes from the regular commissioner meeting on August 11, 2021, and the Special Meeting on August 20, 2021 approved. (**consent agenda**)

BOARD OF TRUSTEES

The Board reviewed and approved the invoices submitted: Representative Rios will review the invoices later today. Secretary Stucky will forward all the documents to BVFF after his approval.

CORRESPONDENCE

Debra Bowling – Resignation - FYI

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 8th of September, 2021 the Board by unanimous vote **(consent agenda)** EMS: 210901001 – 210901015; \$27,258.29; **FIRE:** 21090201 – 210902046; \$28,716.68

Payroll:

8/1 – 8/15/2021	Pd 8/25/2021
8/16 – 8/31/2021	Pd 9/10/2021

Also, reviewed and approved with the vouchers. **(consent agenda)**

STAFF REPORTS

Assistant Chief/Facilities

Report stands as submitted. **(consent agenda)**

Medical Service Officer

Report stands as submitted. **(consent agenda)**

Fire Chief/Equip/Training

Report stands as submitted. **(consent agenda)**

Adm. Asst.

Report stands as submitted. **(consent agenda)**

Liaison

No report.

AGENDA ITEMS

FINANCIAL REPORT

The August checks were verified against the cover sheet submitted; vendor names/amounts were verified by Administrative Assistant Bowling.

District Secretary Stucky received the July financial statements has reviewed and funds are in balance.

CITY REPORT

Report stands as submitted.

FIRE CHIEF REPORT

Report stands as submitted.

Personnel

Proposed to the Board:

Nate Aamold – Volunteer Abraham Ramirez – Cadet
Abel Anders-Rivera Roman - Resident

It was **moved/seconded (AW/CY/all concurring)** to accept the proposed pending background/verification. **Motion carried.**

UNFINISHED BUSINESS

Station #37 Trinidad Update

Chief Leibelt reported that a number of miscellaneous items have been resolved and the progress continues to move forward.

Lorin Grigg Property – Update

Chief Leibelt believes the process in moving slowly between the health department and the planning department. He will verify the status this week.

NEW BUSINESS

Staffing Plan – Department Secretary Lieutenant

Chief Leibel presented the information for the position of Department Secretary. As this will be a part time position the salary range is \$17.00 - \$20.00 per hour depending on qualifications. With the announcement of retirement from the current administrative assistant, Chief Leibel was authorized to complete the hiring process for this position and to extend the offer for employment with the wage being DOQ. **Moved/seconded (CY/AW/all concurring)**

Chief Leibel presented the information for the position of Lieutenant to the Board. As the Board had no additional comments/corrections, it was **moved/seconded (CY/AW/all concurring)** for directed Chief Leibel to move forward with the process.

Policy 1.2.8 Mandatory COVID 19 Vaccinations Resolution 21-09-01

District Secretary Stucky reviewed and discussed the information regarding the mandatory vaccination with the Board and the process for any exemptions.

District Secretary Stucky also discussed the Memorandum of Understanding received from the IAFF 4418 as the mandate is an impact bargaining item. The IAFF 4418 is willing to accept the Policy and the change in working conditions with no further bargaining required.

Presented to the Board was Policy 1.2.8 Mandatory COVID 19 Vaccinations with Resolution 21-09-01. As the Board had no comments/correction, it was **moved/seconded (CY/AW/all concurring)** to **adopt Resolution 21-09-01**.

Policy 3.4.1 Social Media Resolution 21-09-02

Presented to the Board was Policy 3.4.1 Social Media with Resolution 21-09-02. As the Board had no comments/correction, it was **moved/seconded (CY/AW/all concurring)** to **adopt Resolution 21-09-02**.

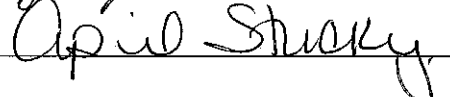
EXECUTIVE SESSION

Chairman Zolman requested an executive session pursuant to RCW 42.30.140 (4) (a) relating to collective bargaining issues and negotiations. The executive session will be for 20 minutes until 10:20 a.m. Those in attendance will be: Chairman Zolman, Commissioner Williamson, Commissioner Yeates, Chief Leibelt, District Secretary Stucky and Carmen Weber (support division).

Chairman Zolman reconvened the regular meeting at 10:20 a.m.

Being no further business, it was **moved/seconded CY/AW/all concurring) to adjourn** the meeting at 10:21 a.m. **Motion carried.**

By Chairman: 

By: Secretary: 

Next regular scheduled meeting will be conducted at the Main Station:

<p><u>REGULAR COMMISSIONER MEETING</u> October 13, 2021 TIME: 9:30 AM</p>
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