

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
September 9, 2020

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Yeates on September 9, 2020 – 9:30 a.m., at the District Main Station via Zoom.

Present: Chairman Yeates, Commissioner Williamson, Chief Fortier, Executive Assistant Weber (aforementioned attended by Zoom) DC Leibel and District Secretary Stucky (at the main station).

Board of Trustee: Absent

Staff: FF Talley

Liaison: Absent

Public: Randy Zolman (Commissioner after Oath)

Volunteer: None

OATH OF OFFICE

District Secretary Stucky administered the oath of office to Randy Zolman.

PRESENTATIONS/AUDIENCE

None.

APPROVAL OF CONSENT/ AGENDA

Presented to the Board was the consent agenda/agenda for the September 9, 2020. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded (AW/CY/all concurring) to approve the consent agenda/agenda. Motion carried.**

MINUTES

With the Board having no comments/changes, etc. the minutes from the regular commissioner meeting of August 12, 2020 was approved. **(consent agenda)**

BOARD OF TRUSTEES

District Secretary reported that Representative Rios did approve the invoices from the August meeting after the regular commissioner meeting.

No invoices were received for processing.

FINANCIAL REPORT

The August checks were verified against the cover sheet submitted; vendor names/amounts were verified by Administrative Assistant Bowling.

District Secretary Stucky received the July financial statements has reviewed and all funds and are balance. The report stands as distributed. **(consent agenda)**

CORRESPONDENCE

None received.

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 9th day of September, 2020 the Board by unanimous vote **(consent agenda)** does approve for payment and these vouchers on the attached list and further described as follows: claim voucher number: **CONSTRUCTION:** 200901001 – 200901002 \$30,724.54; **EMS:** 200902001 – 200902009 \$15,991.75; **FIRE:** 200903001 – 200903052 \$55,564.85; **FIRE:** 200904001 – 200904006 \$2,086.53.

Payroll: 8/1 – 8/15 Pd 8/25/2020
 8/16 – 8/31 Pd 9/10/2020

Also, reviewed and approved with the vouchers. **(consent agenda)**

STAFF REPORTS

Deputy Chief/Asst. Chief/Equip/Training

Report stands as submitted. **(consent agenda)**

Fire Marshal/Facilities

Report stands as submitted. **(consent agenda)**

Adm. Asst.

Report stands as submitted. **(consent agenda)**

Liaison

CITY REPORT

Report stands as submitted.

CHIEF REPORT

Report stands as submitted.

Personnel

None presented.

UNFINISHED BUSINESS

Station #37
Trinidad Update

Chief Fortier reported that the Department of Revenue informed him that any retainage would need to be released to them. This now will conclude the project.

The appraisal on the remaining property adjacent to St. #37 should be completed by the end of the week according to Roland Garza.

Lorin Grigg Property – Update

Chief Fortier reported that he has completed the Discretionary Use Permit. He is waiting on some additional information from the Surveyor (48° North) in order to complete the Grant County Department of Health Land Use Proposal. The Surveyor is working on the Short Subdivision application.

110 C St. SW Quincy, WA

Executive session scheduled for this.

NEW BUSINESS

Propose Revised Policies:

- | | | |
|---------|-------------------------------------|---------------------|
| 8.1.1 – | Data Disaster Recovery | Resolution 20-09-01 |
| 8.2.1 – | Software Copy Protection. | Resolution 20-09-02 |
| 8.3.1 – | Elect. Mail & Elect. Messaging Sys. | Resolution 20-09-03 |
| 9.1.3 – | Emerg. Veh. Accident Prevention | Resolution 20-09-04 |

Included in the board packet were the above-mentioned policies. Executive Assistant Weber reviewed the changes/revisions on each of those submitted to the Board. As the Board had no additional comments/corrections/changes, it was **moved/seconded (RZ/CY/all concurring) to adopt Resolution 20-09-01 through– 20-09-04. Motion carried.**

EXECUTIVE SESSION

Chairman Yeates called an Executive Session in accordance with RCW 42.30.110 (1) (c) to consider the sale of real estate was requested. Those in attendance: Chairman Yeates, Commissioner Williamson, Commissioner Zolman, Chief Fortier, Deputy Chief Leibelt, District Secretary Stucky and Executive Assistant Weber. The executive session will be for 10 minutes until 9:57 a.m.

The regular commissioner meeting was reconvened at 9:57 a.m.

Being no further business, it was **moved/seconded AW/RZ/all concurring) to adjourn** at 9:58 a.m. **Motion carried.**

By Chairman: Carl E. Yeates

By: Secretary: April Stucky

Next regular scheduled meeting:

COMMISSIONER MEETING
WEDNESDAY, October 14, 2020
TIME: 9:30 AM