

Grant County Fire Protection District 3

POLICY AND PROCEDURE

1. NUMBER: 5.1.5
2. SUBJECT: *Capital Expenditure Plan*
3. POLICY: A five-year Capital Expenditure Plan shall be established by the District. This plan shall be updated annually, by the District Fire Chief in accordance with these Procedures.
4. SCOPE: This Policy and Procedure is applicable to the District Fire Chief and Officers of Grant County Fire District 3.
5. RESPONSIBILITIES:
 - A. The District Fire Chief shall be responsible for enforcing the provisions of this Policy and Procedure.
6. PROCEDURE:
 - A. The District Fire Chief shall be responsible for preparing a Capital Expenditure Plan.
 - B. The Capital Expenditure Plan shall be a spending plan for planned capital purchases and replacements.
 - C. The Capital Expenditure Plan will be presented to the Board of Commissioners by their February meeting.
 - D. Once adopted, the District Fire Chief shall have the authority to follow the Capital Spending Plan (for the current year) as adopted.
 - E. When requested, the District Fire Chief shall present a report of the status of the Capital Expenditure plan to the Board of Commissioners for their review.