

GRANT COUNTY FIRE DISTRICT #3

1201 CENTRAL AVENUE S • P.O. BOX 565 • QUINCY, WA 98848

P: (509)787-2713 | WWW.GCFD3.NET

COMMISSIONERS: CARL YEATES, RANDY ZOLMAN, KEVEN CHILD

DISTRICT SECRETARY: APRIL STUCKY

Commissioner Meeting December 13, 2023

The regular scheduled meeting of the Grant County Fire District #3 Commissioners was called to order by Chairman Zolman on December 13, 2023, at 9:30 a.m., at the District's Main Station.

Present: Commissioner Zolman, Commissioner Yeates, Commissioner Child, Chief Leibelt, Deputy Chief Durfee and District Secretary Stucky.

Board of Trustee: Absent

Staff: Carmen Weber, Lt. Talley

Liaison: None

Public: None

PRESENTATIONS/AUDIENCE

None.

APPROVAL OF AGENDA/CONSENT AGENDA ITEMS

Presented to the Board was the agenda/consent agenda items for the December 13, 2023, commissioner meeting. As the Board had no additional changes/correction, (agenda/consent agenda items) it was **moved/seconded (CY/KC/all concurring) to approve the consent agenda/agenda. Motion carried.**

CONSENT AGENDA ITEMS

MINUTES:

With the Board having no comments/changes, etc. the minutes from the Regular Commissioner meeting of November 8, 2023, Public Budget Hearing November 15, 2023 and Special Commissioner Meeting November 15, 2023, were approved. (consent agenda)

BOARD OF TRUSTEES:

The Board reviewed and approved the invoices submitted. Representative Rios will review the invoices later today. District Secretary Stucky will forward all the documents to BVFF after his approval.

CORRESPONDENCE:

None Received.

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VOUCHER APPROVAL:

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/discussion, and as of this 13th day of December, 2023 the Board by unanimous vote (**consent agenda**) to approve:

CONST:	231201001	231201002	\$ 6,142.60
EMS:	231202001	231202017	\$ 27,609.99
FIRE:	231203001	231203048	\$109,216.35
FIRE:	231204001	231204002	\$ 2,477.84
FIRE:	231205001	231205008	\$ 2,182.26

Payroll: November 17, 2023
December 1, 2023
December 15, 2023

Also, reviewed and approved with the vouchers: (**consent agenda**)

STAFF REPORTS:

See attached.

Liaison: No report.

AGENDA ITEMS

DEPARTMENT UPDATES:

Chief Report:

Report Stands as Submitted.

Chief Leibelt also stated that the State Mobilization agreement for 2024 has been finalized.

City Report:

Report Stands as Submitted.

Chief Leibelt informed the Board that the Volunteer Association promoted the District at Local events and parades with the 1957 Seagrave. The Board recognizes the benefit of the Seagrave and will continue to insure the engine.

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Deputy Chief of Operations:

Deputy Chief Durfee also informed the Board that grant submittals for a Type 3 vehicle through DNR and a generator for St. #32 through Grant County Dept. of Emergency have been submitted and notification that the Safer and AFG grant application submitted were not successful has been received.

A possible fund raiser for a member of the district was discussed with the Board and is in the planning stages at this time. Deputy Chief Durfee will update the Board once more information is received.

Sweet Clover Farms Subdivision:

Deputy Chief Durfee updated the Board regarding additional information from Kent Ziemer (GCDS) and Erik Gahringer (48 Degree North).

Reviewing the list of items with the Board on the continued movement of the subdivision was reviewed. Chairman Zolman indicated that he would reach out to the County Commissioners to discuss the requirements to request assistance from them.

District Secretary/HR/Financial Report:

The November checks were verified against the cover sheet submitted; vendor names/amounts were verified by Department Secretary Yelena Volkov.

District Secretary Stucky received the October financial statements; all have been reviewed and reported that all funds are in balance.

Staff/Personnel:

Chief Leibelt informed the Board Jacob Wezenberg has resigned and presented the following:

Levi Garrison – Volunteer St #31

Cole Beeson - Resident

It was **moved/seconded (KC/CY/all concurring)** to accept the candidates pending physical/standard background/verification. **Motion carried.**

Also presented to the Board was notification letters of termination, due to lack of meeting the district minimum participation requirements. Chairman Zolman executed the letters.

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UNFINISHED BUSINESS:

Trinidad/Crescent Bar St. #37:

Chief Leibelt informed the Board that he and Deputy Chief Durfee will meet with the Contractor and Complete Design for a pre-construction meeting on December 20, 2023.

City of Quincy Contract:

Deputy Chief Durfee informed the Board that he met with Pat Haley (City Administrator) on December 12, 2023 and did receive a proposal. At this he has not had sufficient time to completely review the information, but tentatively believes that the proposal is within the scope of previous discussion. He has scheduled a meeting with Chief Liebelt, District Secretary Stucky and Carmen Weber to review the information. As the current City contract will terminate on December 31, 2023 an extension will be needed. The Board discussed an extension and the need as the current will expire. As such, the Board agreed and authorized Chief Leibelt to execute an extension of service with the City until March 1, 2024.

NEW BUSINESS:

Annual Vendor Review:

The Third-Party Disclosure Vendor List was reviewed by the Board with no indication of any change to the status with the Board. Commissioner Zolman confirmed that he is a Board member with Quincy Valley Medical Center.

2024 Commissioner Meeting Dates:

Presented to the Board was Resolution 23-12-01: 2024 Commissioner Meeting Dates. As the Board had no additional questions/comments/discussion, it was **moved/seconded (CY/KC/all concurred) to adopt Resolution 23-12-01. Motion carried.**

Semco Contract:

Chief Leibelt presented the contract for Station #36 with Semco, discussed the changes and recommended executing the contract. As the Board had no questions/comments/discussion, it was **moved/seconded (KC/CY/all concurred) to execute the contract for Station #36 with Semco. Motion carried.**

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Grant County PUD Contract:

Chief Leibelt presented the updated contract from Grant County PUD to the Board. He has reviewed the information and recommended executing the updated contract. As the Board had no questions/comments/discussion, it was **moved/seconded (CY/KC/all concurred) to execute the contract for services with Grant County PUD. Motion carried.**

Interlocal Agreement for Fire Inspections – City of George:

Deputy Chief Durfee reviewed the draft agreement with the Board (approved by legal) which the Board did review. The Board directed Deputy Chief Durfee to present the agreement to the City of George and report back in January.

EXECUTIVE SESSION:

Chairman Zolman requested executive sessions pursuant to RCW 42.30.110 “G” to evaluate the performance of an Employee. The executive session will be for 40 minutes until 10:20. Those in attendance will be Chairman Zolman, Commissioner Yeates and Commissioner Child

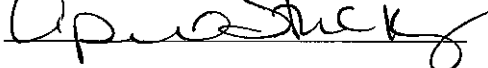
Chairman Zolman regular meeting at 11:00 a.m.

The Board discussed the non-bargaining wages for 2024 and it was **moved/seconded (CY/KC/all concurred) to increase the non-bargaining wages for 2024 by 4%. Motion carried. District Secretary Stucky will make the adjustments to the salaries.**

Chairman Zolman requested that District Secretary schedule a “Workshop” meeting for the Board which will include Chief Leibelt, Deputy Chief Durfee, District Secretary Stucky and Carmen Weber tentatively on the 3rd or 4th Wednesday in January. District Secretary Stucky will review the calendar and have the date selected and confirmed to the Board at the regular commissioner meeting in January 2024.

Having no further business, it was **moved/seconded (CY/KC/all concurring) to adjourn the meeting at 11:18 a.m. Motion carried.**

By Chairman: 

By Secretary: 

Next regular scheduled meeting will be conducted at the Main Station:

REGULAR COMMISSIONER MEETING

JANUARY 10, 2024

TIME: 9:30 a.m.