

# GRANT COUNTY FIRE DISTRICT #3

1201 CENTRAL AVENUE S • P.O. BOX 565 • QUINCY, WA 98848

P: (509)787-2713 | WWW.GCFD3.NET

COMMISSIONERS: CARL YEATES, RANDY ZOLMAN, KEVEN CHILD

DISTRICT SECRETARY: APRIL STUCKY

## Commissioner Meeting

### January 10, 2024

The regular scheduled meeting of the Grant County Fire District #3 Commissioners was called to order by Chairman Zolman on January 10, 2024 – 9:30 a.m., at the District's Main Station.

Present: Commissioner Zolman, Commissioner Yeates, Commissioner Child, Chief Leibelt, Deputy Chief Durfee and District Secretary Stucky.

Board of Trustee: Absent

Staff: Assistant Chief Talley, Carmen Weber

Liaison: None

Public: None

### OATH OF OFFICE

District Secretary Stucky administered the Oath of Office to Keven Child.

### 2024 ELECTION OF POSITIONS

Commissioner Yeates nominated Keven Child for Chairman and Commissioner Zolman for V. Chairman. **(moved/seconded CY/KC/all concurred). Motion carried.** Commissioner Zolman nominated Commissioner Yeates for Board of Trustee. **(moved/seconded RZ/KC/all concurred). Motion carried. (commencing January 11, 2024)**

**The 2024 positions are:**

Chairman:	Keven Child
Vice Chairman:	Randy Zolman
Board of Trustee:	Carl Yeates

### PRESENTATIONS/AUDIENCE

None.

### APPROVAL OF AGENDA/CONSENT AGENDA ITEMS

Presented to the Board was the agenda/consent agenda items for the January 10, 2024 commissioner meeting. As the Board had no additional changes/correction, (agenda/consent agenda items) it was **moved/seconded (CY/KC/all concurring) to approve the consent agenda/agenda. Motion carried.**

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## CONSENT AGENDA ITEMS

### MINUTES:

With the Board having no comments/changes, etc. the minutes from the Regular Commissioner meeting of December 13, 2023 was approved. **(consent agenda)**

### BOARD OF TRUSTEES:

The Board reviewed and approved the invoices submitted. Representative Rios will review the invoices later today. District Secretary Stucky will forward all the documents to BVFF after his approval.

### CORRESPONDENCE:

None Received.

### VOUCHER APPROVAL:

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 10<sup>th</sup> day of January, 2024 the Board by unanimous vote was approved. **(consent agenda)**

EMS: 240101001 – 240101022      \$37,258.49

FIRE: 240102001 – 240102045      \$45,896.90

Payroll:            December 29, 2023  
                          January 12, 2024

Also, reviewed and approved with the vouchers. **(consent agenda)**

### STAFF REPORTS:

See attached.

Liaison: No report

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## AGENDA ITEMS

### DEPARTMENT UPDATES:

#### **Chief Report:**

Report Stands as Submitted.

#### **City Report:**

Report Stands as Submitted.

#### **Deputy Chief of Operations:**

Report Stands as Submitted.

Deputy Chief Durfee discussed the FMGA grant (for a generator at St. #32) and also gave a Rescue update.

#### **Sweet Clover Farms Subdivision:**

Deputy Chief Durfee updated the Board on the following contacts for the subdivision:

Dave Bren – GC Public Works contact  
Clayton Verellen – WSDOT (Planner)  
Kent Ziemer – GC Planning Department

Meetings have been set for the project.

#### **District Secretary/HR/Financial Report:**

The December checks were verified against the cover sheet submitted; vendor names/amounts were verified by Department Secretary Yelena Volkov.

District Secretary Stucky received the November financial statements; all have been reviewed and reported that all funds are in balance.

District Secretary Stucky informed the Board that the 2024 compensation for Commissioner's will be \$161.00.

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## **Personnel:**

Isaac Kissner – Resident

Jacob Hesse – Volunteer St. #35

Braiden Wilson – Volunteer St #31

It was **moved/seconded (CY/KC/all concurring)** to accept the candidates pending physical/standard background/verification. **Motion carried.**

Deputy Chief Durfee introduced FF Dylan Anderson to the Board. FF Anderson thanked the Board for the opportunity to work for the District.

## **UNFINISHED BUSINESS:**

### **Trinidad/Crescent Bar St. #37:**

Chief Leibelt informed the Board that he and Deputy Chief Durfee continue to monitor the project. A construction schedule was also distributed to the Board.

### **City of Quincy Contract:**

Deputy Chief Durfee informed the Board that the two-month extension (as per the Board direction from the December meeting and as approved by District Attorney Brian Snure) was signed by the City of Quincy. The extension was presented to the Board and was executed.

Deputy Chief Durfee updated the Board that a meeting with City Administrator Haley, Council Member Royer, himself and Carmen Weber is tentatively scheduled within the next week. Deputy Chief Durfee is anticipating a draft agreement prior to the next commissioner meeting in February.

### **Interlocal Agreement for Fire Inspections – City of George:**

Deputy Chief Durfee informed the Board that he presented the agreement to Mayor Villafana and the agreement is currently in review with their attorney. Deputy Chief Durfee will update the Board once he receives information on the agreement.

## **NEW BUSINESS:**

**No New Business:**

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## EXECUTIVE SESSION

Chairman Zolman requested an executive session pursuant to RCW 42.30.110 (G) to review the performance of an employee. The executive sessions will be for 45 minutes until 10:55 a.m. Those in attendance for session will be: Chairman Zolman, Commissioner Yeates, Commissioner Child. Requested in separately were: Chief Leibelt, Deputy Chief Durfee, District Secretary Stucky.

Chairman Zolman reconvened the meeting at 10:55 a.m.

Chairman Zolman inquired into the date for the special meeting/workshop that was discussed at the December commissioner meeting. The Board agreed upon Thursday, January 25, 2024 - 8:00 – 12:00 to be held at St #35 (101 E. Richmond Ave, George, WA).

District Secretary will prepare the notifications.

Having no further business, it was **moved/seconded (KC/CY/all concurring) to adjourn** the meeting at 10:58 a.m. **Motion carried.**

By Chairman:



By: Secretary:



Next regular scheduled meeting will be conducted at the Main Station:

## REGULAR COMMISSIONER MEETING

February 14, 2024

TIME: 9:30 AM